

**Activity/Situation: Swings**

**Date: 28.8.2006, 3/08**

**Risk Symbol: STOP/WAIT/GO**

**Location: LTCC Playground**

<b>RISKS</b>	Accident, injury other forms of loss	<ul style="list-style-type: none"> <li>• Falling off and getting winded</li> <li>• Bruising</li> <li>• Broken Bones ,Leg , arms</li> <li>• Swinging into by stander or someone pushing swing</li> <li>•</li> <li>•</li> </ul>		
<b>CASUAL FACTORS</b>	Hazards, Perils, dangers	<b>PEOPLE</b>	<b>EQUIPMENT</b>	<b>ENVIRONMENT</b>
<b>RISK MANAGEMENT</b>		Normal Operations		
		<ul style="list-style-type: none"> <li>•</li> <li>• 1 Person on swing at a time</li> <li>• No jumping off swing</li> <li>• Swing sideways</li> <li>• Swing stopped before getting off</li> <li>• Keep clear of those on swings</li> <li>• Daylight hours only 7:30am till dark</li> <li>• Check safety signs in playground</li> <li>•</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>• Swings checked</li> <li>• Serviced regularly</li> <li>• Repaired before becoming a necessity</li> <li>•</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Ample supply of bark kept on ground</li> <li>• Kept even and regularly raked</li> <li>• Rubbish cleared</li> </ul>

<b>Emergency</b>	<ul style="list-style-type: none"> <li>• Stop activity</li> <li>• Asses situation</li> <li>• Administer First Aid</li> <li>• Advise camp host/office</li> <li>• Advise group leader</li> <li>• Call ambulance if necessary</li> </ul>
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<b>RELEVANT INDUSTRY STANDARDS APPLICABLE</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>POLICIES AND GUIDEKLINES RECOMMENDED</b>	<ul style="list-style-type: none"> <li>•</li> <li>• Follow guidelines on page 1</li> <li>• This is a GO area Use carefully</li> <li>• Time 7.30 am till dark ( Daylight hours only)</li> <li>•</li> </ul>
<b>SKILLS REQUIRED BY STAFF</b>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>
<b>FINAL DECISION ON IMPLEMENTING ACTIVITY</b>	<p>– Choose One –</p> <p><input checked="" type="checkbox"/> <b>ACCEPT</b> <span style="float: right;"><b>REJECT</b></span></p> <p><u>Comments:</u></p> <ul style="list-style-type: none"> <li>•</li> </ul>